

***July 6, 2021***

**Open Time:** The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 6<sup>th</sup> day of July at the Dupo Village Hall. The meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

**Roll Call:** Trustees answering roll call for the meeting were: Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustee(s) Absent: None. There being a quorum present, President Wilson declared the meeting open for business. Others in attendance: Clerk Nadler, Attorney Swartwout, Treasurer Holzhauer, Chief Plew, Sergeant Cooper, Gail Harvell, Mike Koonce, Brent Boyles, Jessica F. from Lexipol, and Brett Small.

**Communications:** Clerk Nadler read correspondence regarding Midwest Service Corporation regarding using Quest Labs for drug testing and 1009 Illinois being sold for taxes. Trustee Phillips motioned, and Trustee Dell seconded for the Board to put the communications on file. Trustees voting “Aye”, Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

**Approve Minutes of Previous Meeting:** Trustee Foster motioned, and Trustee Keys seconded for the Board to approve the regular session minutes from the regular meeting of June 21, 2021, as presented. Trustees voting “Aye”, Dell, Foster, Taylor, Phillips and Keys. Trustees voting “Nay”, none. Trustee Basinski voting “Abstain”. After an affirmative vote, the motion carried.

**Bills:** Trustee Basinski motioned, and Trustee Keys seconded for the Board to approve the bills, as presented. Trustees voting “Aye”, Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

**Public Address Board:** None

**Old Business:** Discussion was held regarding future public meetings to remain as-is for another meeting.

Discussion was held regarding receiving funds for property reimbursements, paperwork in Springfield is getting processed more quickly and the need for a resolution for use of funds for Supplemental Engineering, EDA Grant application updates, and other movement on Exit 9 and other funding agreements. Discussion was held regarding

property on the west side of the interstate.

Discussion was held regarding having the hiring committee look at filling the building inspector / Zoning Administrator position after filling employee positions. Attorney Swartwout handing out Code of Ordinance sections for Village Inspector and Zoning Administrator positions for consideration by the hiring committee.

Discussion was tabled on new message board bids pending specs and bids.

Discussion was held regarding review of Village noise ordinances and liquor license holder discussions. Attorney Swartwout presented a proposed discussion sheet to cover with liquor license holders and additional fines and restrictions being researched still to be discussed at the next meeting. Discussion was held regarding reviewing liquor license renewal fees as well. At Mayor Wilson's request, Attorney Swartwout will prepare a letter to send to our liquor license holders via certified mail.

Discussion was held regarding the ordinance for participating in the Low Income Energy Assistance Program.

Trustee Phillips motioned, and Trustee Dell seconded for the Board to approve Ordinance 21-09 for the Village of Dupo to participate in the Low Income Energy Assistance Program Vendor Agreement with St. Clair County. Trustees voting "Aye", Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**New Business:** Discussion was held regarding setting the Treasurer's spending authority and correcting bonding language. Upon approval, financial institutions will need to be notified of the changes.

Trustee Basinski motioned, and Trustee Keys seconded for the Board to approve Ordinance 21-10 amending Chapter 1-2-24 and 1-2-79 amending bond and signature requirements for the Village Treasurer. Trustees voting "Aye", Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding Walt's and Cayenne Trucking not using the trailer as an office and concerns with the separation of an industrial district abutting a residential district. Additional consideration of zoning concerns should be brought before the zoning board for review and recommendation.

Discussion was held regarding consideration of rejoining the Southwest Council of Mayors and tabled for future consideration. Discussion was also held regarding an opportunity for the Police Chief to join the railroad police board as well.

Discussion was held regarding the need for a resolution to use Rebuild Illinois funds for the Supplemental Engineering expenses and reasoning why the Village may want to do so.

Trustee Basinski motioned, and Trustee Foster seconded for the Board to approve Resolution 21-07 to allow use of Rebuild Illinois funds for Supplemental Engineering expenses. Trustees voting "Aye", Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the need to add Village Code to set dumpster duration when on-street, in addition to other dumpster considerations.

Discussion was held regarding changing the intersection of 4<sup>th</sup> and Lindeman to a 4-way stop.

Trustee Dell motioned, and Trustee Keys seconded for the Board to approve Ordinance 21-11 establishing 4<sup>th</sup> and Lindeman as a 4-way stop. Trustees voting "Aye", Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Committee Reports:**

Sewer Committee Chairperson Foster discussed sewer rates ongoing consideration, and status of pump repair not back yet.

Finance/Ordinance Committee Chairperson Taylor discussed Miken concerns and bill from Miken to add a block of time. Darilyn will review the bill with Miken for consideration of a fewer amount of hours, and discuss backup process.

Discussion was held regarding a Village of Dupo Facebook page and a new Village website being evaluated with accessibility via mobile devices.

Water Committee Chairperson Basinski discussed solar went live last week at both plants (Water and Sewer), getting with Darilyn and Amanda on net metering and billing, generator issues at the Water plant because of water in the system, water employees attending the water

conference in September, and off-hour water shutoffs that will be considered to be charged for the same fee as turn-ons.

Gas/Parks Committee Chairperson Phillips discussed the success of the July 4<sup>th</sup> event and thanked Village employees for helping make it a success, mats coming in and being put in place at the park playground already, and discussion of community center grants.

Public Safety Committee Chairperson Keys, and Chief Plew discussed police policy manual updates. Jessica with Lexipol discussed a policy manual for the State of Illinois that can be customized for our department and kept up to date by Lexipol, also including officer training. Chief Plew elaborated on what would be included such as general orders, use of force policies, body camera policies, insurance requirements, ADA policies, etc. Discussion was held regarding surrounding departments that use Lexipol, frequency of policies being introduced, certifications, and monthly training. Discussion was held regarding cost and process to build and maintain the manual.

Trustee Keys motioned, and Trustee Basinski seconded for the Board to approve Ordinance 21-13 for the Lexipol quote pending contract review and approval for \$5,866 per year. Trustees voting “Aye”, Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Sergeant Cooper, and Chief Smith discussed concerns with Miken Computer and impacts to Police Department computers. Brent Boyles from CompuType IT Solutions addressed the board regarding a support proposal, CompuType IT experience with other police agencies, remote agent client and maintenance procedures, and background check process for all of their employees. Discussion was held regarding quoted options for Silver and Gold options.

Trustee Keys motioned, and Trustee Foster seconded for the Board to approve Ordinance 21-12 for a contract with CompuType IT for Police Department computer support for \$1614/month for the “Gold” option. Trustees voting “Aye”, Basinski, Dell, Foster, Phillips and Keys. Trustees voting “Nay”, none. Trustees voting “Abstain”, Taylor. After an affirmative vote, the motion carried.

Discussion was held regarding repairs needed on the 2011 part-time police car for brakes, shocks, and other work. Brockland gave a bid for \$2,617.73. The vehicle will be taken to T&M for an alternate quote. Discussion was held regarding fixing it and using it for the SRO officer in addition to by the part-time officers, and considering getting a new car later.

Street Committee Chairperson Dell discussed work on the railroad street, some other street repairs being considered, MFT document updates needed and to be resubmitted, and a hiring committee meeting to start narrowing down candidates.

**Zoning/Planning Board:** None.

**Other Business:** None.

**Adjournment Time:** With nothing further to come before the board, Trustee Phillips motioned, and Trustee Keys seconded for the Board to adjourn the meeting. Trustees voting “Aye,” Basinski, Dell, Foster, Taylor, Phillips and Keys. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Meeting adjourned at 9:31 P.M.

***Mark Nadler, Clerk***