

November 20, 2017

Open Time: The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 20th day of November at the Dupo Village Hall. The meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

Roll Call: Trustees answering roll call for the meeting were: Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustee(s) Absent: Foster. There being a quorum present, President Wilson declared the meeting open for business. Others in attendance: Clerk Nadler, Attorney Schneidewind, Treasurer Holzhauer, Chief Smith, Chris Koppenhoffer, Michelle Dillon, Kathi Vaughn, Josh Stefanski, and R. Adriana Colindres.

Trustee Phillips motioned, and Trustee Basinski seconded for the Board to excuse Trustee Foster from the meeting. Trustees voting “Aye”, Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Communications: None.

Approve Minutes of Previous Meeting: Trustee Ragsdale motioned, and Trustee Basinski seconded for the Board to approve the regular and executive session minutes from the regular meeting of November, 6 2017, as presented. Trustees voting “Aye”, Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Bills: Trustee Smith motioned, and Trustee Ragsdale seconded for the Board to approve the bills, as presented. Trustees voting “Aye”, Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Public Address Board: Jule Levin addressed the board regarding any board action on repairing the stop light, ability to petition ICC to have the light repaired, consideration of water retention issue correction, his concerns with loss of crops and impact to residential properties, and recommendation to have the property reviewed for water flow. President Wilson and Attorney Schneidewind responded that they would send a letter to IDOT and ICC regarding the traffic signal issues. President Wilson discussed current storm water retention issues and steps the village is taking currently to review and address. Trustee Basinski replied regarding the engineering review and approval process.

Dan Weaver was on the agenda to address the board but not in attendance.

Chris Koppenhoffer addressed the board regarding missing street signs and status of replacement.

Old Business: Discussion regarding contracts and personnel were tabled for executive session.

New Business: Discussion was held regarding the Wrubel TIF assistance review. President Wilson tabled for the board members to review in more detail.

Discussion was held regarding the need to obtain city credit cards for certain expenses. Trustee Basinski specific needs for shipments, etc., and the board discussed proposed procedures for getting one card, storing it at the Village Hall and proposed usage. Treasurer Holzhauer gave input on concerns and further procedures on providing documentation and use. Treasurer Holzhauer will have Kara Franey research options.

Trustee Basinski motioned, and Trustee Phillips seconded for the Board to consider obtaining a Village credit card for department use, keeping the card at the Village Hall and establishing processes for checking in and out of the card and turning in receipts at the office with the return of the card. Trustees voting “Aye”, Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding vacation carry over requests from 3 employees, and setting a parameter in future years to only allow 40 hours of carry over.

Trustee Basinski motioned, and Trustee Smith seconded for the Board to authorize vacation carry over of 2 days for Chartrand, 5 days for McClenahan and 10 days for Bolle, to be used by 3/31/2018, and to consider setting a 5 day maximum for future years. Trustees voting “Aye”, Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Committee Reports:

Sewer Committee member President Wilson discussed things going good at the sewer plant and the need for Fabick to review maintenance on a backhoe due to burning fluid.

Finance/Ordinance Committee Chairperson Smith discussed a proposed

utility payment plan proposed by the office. Attorney Schneidewind mentioned it will need to be modified to meet certain state statute guidelines.

Water Committee Chairperson Basinski discussed status of 6 additional water line breaks since the last board meeting, additional overtime due to 4 of them being off hours, ability of the water plant on keeping up with additional water production, completion of the cleaning of the Apple Blossom tank, and status of removal of a tree near the tank.

Gas/Parks Committee Chairperson Phillips discussed receipt of the carport plans and status of the carport, receipt of the letter of approval for the Park Splash Pad grant and plans on moving forward, the annual Tree Lighting this Friday at 6:00 PM, and reminder that the Park bathrooms are closed now for the season.

Public Safety Committee Chairperson Kenner had nothing to report.

Street Committee Chairperson Ragsdale discussed status of the 2nd and Lindeman street project, rock and shipping cost, wrapping up of concrete work, the need to close 2nd Street road further, with plans to wrap up by December 8, 2017. Additional information regarding construction projects is going to be added to the website. Discussion was held regarding cleaning up the street shop location, receipt of salt for the season, maintenance of the winter vehicles, and consideration of the Main Street Park project to add curbing and make a multiple phase project for parking locations, fencing, sidewalk and possibly a small pavilion. An estimate from KRB was received for \$94,000, however curbing only can be done for \$23,570, with a later concrete patch to be installed.

Trustee Ragsdale motioned, and Trustee Basinski seconded for the Board to approve additional cost of \$112,396 for KRB Excavation for additional street work on the 2nd and Lindeman project, and additional \$10,000 rock purchase directly to the quarry. Trustees voting "Aye", Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Trustee Ragsdale motioned, and Trustee Smith seconded for the Board to approve for KRB Excavating to install 685' of concrete curbing at the Main Street Park for \$23,570. Trustees voting "Aye", Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Zoning/Planning Board:

Other Business: Trustee Smith motioned, and Trustee Basinski seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation per 5 ILCS 120/2 {c}{1}/{2}/{11}. Trustees voting “Aye,” Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Executive Session began at 8:03 P.M.

Trustee Basinski motioned, and Trustee Kenner seconded for the Board to return to Open Session. Trustees voting “Aye,” Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Executive Session concluded at 9:19 P.M.

Adjournment Time: With nothing further to come before the board, Trustee Basinski motioned, and Trustee Smith seconded for the Board to adjourn the meeting. Trustees voting “Aye,” Kenner, Basinski, Smith, Ragsdale, and Phillips. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Meeting adjourned at 9:20 P.M.

Mark Nadler, Clerk