

January 17, 2017

Open Time: The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 17th day of January at the Dupo Village Hall. The meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

Roll Call: Trustees answering roll call for the meeting were: Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustee(s) Absent: President Dell. There being a quorum present, Clerk Nadler declared the meeting open for business. Others in attendance: Clerk Nadler, Attorney Swartwout, Treasurer Holzhauser, Jason Robinson (Miken), Jake Zambaldi (Moran Economic Development), Mike Hennessey (American Legion), Jule Levin, Arlene Musskopf, Kerri Moore, Jerald Wilson, Nathan Stefanski, Chris Shoeman, Kevin Smith, Ben Kenner, Ashley Veteto, Bradley Veteto, Jose Jarillo, Duane Gisher, RickyJames and Leslie Sopp.

Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to appoint Trustee Phillips as President Pro-tem for the meeting, or until President Dell arrives. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Communications: None.

Approve Minutes of Previous Meeting: Trustee Basinski motioned, and Trustee Cleveland seconded for the Board to approve the regular and executive session minutes from the regular meeting of January 3, 2017, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Bills: Trustee Brown motioned, and Trustee Cleveland seconded for the Board to approve the bills, as presented. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Public Address Board: Jule Levin addressed the board regarding a question with why the Village of Dupo paid TIF money for the Senior elevator and Village plans for other TIF fund usage. Trustee Basinski replied that the board agreed to assist with the elevator to make the apartments Senior apartment. Jake Zambaldi from Moran Economic

Development explained various authorized uses of TIF funds. Jule also addressed the board regarding water retention on Cayenne Trucking and other areas. Attorney Swartwout responded regarding legal rights and courses of action for water concerns. Trustee Basinski responded to actions that were taken with the Bluffview Manor subdivision. Discussion was held regarding an issue at a neighboring property restricting view. Trustee Cleveland is going to have the police department investigate.

Bradley Veteto addressed the board regarding the leaking water tower. This was tabled for the water update.

Kevin Smith addressed the board thanking Trustee Brown for a donation in Steve Brown's name.

Old Business: Discussion regarding contracts and personnel were tabled for executive session.

Discussion was held regarding the revised Personnel Code Book. Attorney Swartwout applied the changes recommended by the code book committee and presented copies to the board members for review and discussion.

Discussion was held regarding the Prairie DuPont joint agreement. The draft agreement was returned without any changes requested. Attorney Swartwout will prepare the final copy for board consideration at the next meeting.

Discussion was held regarding Ordinance 17-01 setting Village Employee spending limits for Travel, Meals and Hotels.

Trustee Basinski motioned, and Trustee Foster seconded for the Board to approve Ordinance 17-01 setting Village employee Travel expense max allowances to \$54/day for meals, \$125/night for lodging, and the IRS mileage rate for travel. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion regarding street lights was tabled for next meeting.

New Business: Discussion was held regarding all work being completed at the Sewer Plant, the review of the punch list being completed by Trustee Foster, Kurt Johnson and Curry, and the need to approve the final payment for the Sewer Plant repair project.

Trustee Foster motioned, and Trustee Basinski seconded for the Board to make the final sewer plant project payment of \$100,808.03. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding a business license request from Pomp’s Tire Service, as the new owners of Cross-Midwest Tire.

Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to approve issuing a business license to Pomp’s Tire Service. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Trustee Basinski motioned, and Trustee Foster seconded for the Board to accept the resignation of Ed Sims from the Zoning Board. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding the Beason TIF Façade request. This was approved at the last meeting and no further board action was required.

Discussion was held regarding a request from the Daugherty Library for TIF assistance with a security camera system. The board members will review the assistance request and consider it at the next meeting.

Discussion was held regarding annual payout amount for Dupo CUSD. Payment approval is contingent on the school providing spend confirmation information.

Trustee Basinski motioned, and Trustee Foster seconded for the Board to pay Dupo CUSD 196 the annual TIF reimbursement amount of \$145,279.48, contingent upon providing spend confirmation. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding other annual TIF reimbursements for approval from Westmore Equities (Dollar General), CH Briley, and KFS Development (Kuna).

Trustee Foster motioned, and Trustee Cleveland seconded for the Board to issue the annual TIF reimbursement to Westmore Equities LLC in the

amount of \$14,168.99. Trustees voting “Aye”, Cleveland, Brown, Phillips, Foster, and Basinski. Trustees voting “Nay”, Dixon. After an affirmative vote, the motion carried.

Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to to issue the annual TIF reimbursement to CH Briley in the amount of \$31,543.38. Trustees voting “Aye”, Cleveland, Brown, Phillips, Foster, and Basinski. Trustees voting “Nay”, Dixon. After an affirmative vote, the motion carried.

Trustee Foster motioned, and Trustee Cleveland seconded for the Board to to issue the annual TIF reimbursement to KFS Development LLC in the amount of \$230,126.38. Trustees voting “Aye”, Cleveland, Brown, Phillips, Foster, and Basinski. Trustees voting “Nay”, Dixon. After an affirmative vote, the motion carried.

Discussion was held by Jake Zambaldi regarding Dupo TIF contracts, terms, amounts, etc. Additional agreements are in place and additional reimbursements should be included for next year.

Jason Robinson from Miken Tech addressed the board regarding the age of the Village back office server. Miken recommends replacing the server as it is 5 years old and moving the Village to Microsoft Office 365 in the cloud that would add security features. Discussion was held regarding research of the Police Department emails to see if they could be moved to Office 365 or not. Trustee Brown requested Miken to provide pricing estimates for the board to consider further. Backup procedures and retention were also discussed.

Discussion was tabled regarding the HTC phone maintenance packages.

Discussion was held regarding bids for the Water and Sewer plant automatic gate openers. The Village will run electric for the opener.

Trustee Foster motioned, and Trustee Basinski seconded for the Board to purchase the automatic gate opener and installation from Anthony Supply for \$3,918.37 to be split by Water and Sewer. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding an American Legion TIF request for assistance with paving their parking lot. The board and Moran Economic Development informed Mike that they are not within a TIF district and aren't eligible.

Committee Reports:

Sewer Committee Chairperson Foster discussed cleanup work on an industrial property flowing to the Sewer but not causing any issues.

Finance/Ordinance Committee Chairperson Brown had nothing to report.

Water Committee Chairperson Basinski discussed received bids for repairing the leaking water tank and selected the lowest bidder at under \$3000. Work is expected to begin later this week or early next week. Discussion was also held regarding status of gathering bids to repair the main tank, a repair to replace a frozen line in the plant, and a TIF reimbursement request for rock/pipe and other eligible supplies.

Gas/Parks Committee Chairperson Phillips discussed status of a GUA gas audit, IDOT fixing the fence along the highway, and the February start up of the annual Park meetings.

Public Safety Committee Chairperson Cleveland discussed the 6-month dispatch bill of around \$15,000 which is comparable to when we had Cahokia doing dispatching.

Street Committee Chairperson Dixon discussed receiving approval to move on the 9th Street grant project, status of applying for grants this year, status of IDOT refusing to repair the stop light sensor, and meeting with Ameren later this week to discuss street lights.

Zoning/Planning Board: None.

Other Business: None.

Adjournment Time: With nothing further to come before the board, Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to adjourn the meeting. Trustees voting “Aye,” Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Meeting adjourned at 8:02 P.M.

Mark Nadler, Clerk