

*November 7, 2016*

**Open Time:** The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 7<sup>th</sup> day of November at the Dupo Village Hall. The regular meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

**Roll Call:** Trustees answering roll call for the regular meeting were: Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustee(s) Absent: None. There being a quorum present, President Dell declared the regular meeting open for business.

Others in attendance: Clerk Nadler, Attorney Swartwout, John Kenner, Gil Cooper, Jose Jarillo, Kriste Bennett, Kimberly Bennett, Dennis Harvell, Doug Schmidt, Michelle Schmidt, Justin Crowe, Eric Comte, Jill Comte, Kelly Morris, Kaitlyn Morris, Robie Hearty, Brandy Shoeman, Chris Shoeman, Fred Davenport, Connie Aucutt, Bobby Aucutt, Emily Paschke, Amy DeBourge, Bradley Veteto, Ashley Veteto, Mike Sullivan, Randy Bolle, Rachael Edwards, Ken Moore, Jule Levin, Jerry Nichols, Kevin Smith, Jason Cooper, Ryan Corbin, Beverly Faris, Jan Koebbe, Chris Ragsdale, Johnny Ramirez, Jared Wilson, Beth Zimmer, Stephanie Conway, Jaci DeClue, Sherri Pipkens, Damon Pipkens, Jon Morgan, Brian Zimmer, Penny Madlinger, Jenny Agnew, Judith Hazen, James Smith, Julie Groves, Russ Groves, Susan Wiechert, Leslie Sopp, Michael Koonce, Michael Sullivan, Kathi Vaughn, Bill Fletcher, David Hunt, Carlross Bishop, Alina Carner, James Faris.

**Communications:** Clerk Nadler read correspondence from FEMA, Friends of the Daugherty Library, and the DHS Dance Team. Trustee Basinski motioned, and Trustee Cleveland seconded for the Board to put the communications on file. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Approve Minutes of Previous Meeting:** Trustee Phillips motioned, and Trustee Basinski seconded for the Board to approve the regular and executive session minutes from the regular meeting of October 17, 2016, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Bills:** Trustee Brown motioned, and Trustee Basinski seconded for the Board to approve the bills, as presented. Trustees voting "Aye",

Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

**Public Address Board:** Patricia Whitmore was on the agenda but not present.

Randy Bolle and Mike Sullivan addressed the board regarding working with Sugarloaf Township and the Village of Dupo on cleaning out the ditch behind the Dupo Quarterback Club to see if it clears the water backup issue. Per the State of Illinois, we need to do this to show that it is not a State issue.

Trustee Philips motioned, and Trustee Foster seconded for the Board to move forward with establishing a joint agreement with Prarie Dupont Levee District to address waterflow and retention issues with the ditch behind the DQC. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

A DQC representative addressed the board regarding the Dupo Quarterback Club budget to understand light costs.

Douglas Schmidt addressed the board regarding derelict property on 5<sup>th</sup> Street behind his house. Attorney Swartwout explained that we are in a 30-day notice period and the owner has to show a good-faith effort to respond.

Chris Shoeman addressed the board regarding village plans for police staffing. President Dell responded that changes to scheduling have been enacted, other scheduling changes are being reviewed, the village budget is being evaluated, a request for interested officers has been posted, and work on abatements is being shifted to part-time police. A further request was made regarding equipment replacement plans. President Dell said that the equipment is monitored and repaired or replaced as needed.

Jule Levin addressed the board regarding road conditions on Industrial Drive, storm water retention from the boat dealer and trucking company expansions, and the Levee district ditch R.O.W. President Dell reported that the Village has submitted for 2 separate grants and we are being told that we have a good chance for getting funding. President Dell also reported that Cayenne water runoff has been addressed and the boat shop expansion is being reviewed. A request was made to understand the water retention for the residential neighborhood. Trustee Basinski reported that he also previously reviewed and found that the residents

were dumping in the ditch.

Jackie Declue addressed the board regarding concerns with police staffing, sidewalks, buildings in disrepair, declining population, and spending money on a community building that could be used better elsewhere. Trustee Basinski addressed the community requesting participation in other events as well. President Dell addressed the community regarding considering other funding options including FEMA grants, private donations, some TIF funds, and potential financing.

**Old Business:** Discussion regarding contracts and personnel were tabled for executive session.

Discussion was held regarding moving forward with having Attorney review of the Personnel Code book.

Discussion was tabled for other items pending further board consideration.

**New Business:** Discussion was tabled for executive session regarding contracts, personnel and litigation.

Discussion was held regarding an Ordinance prohibiting parking on unimproved surfaces within the Village. President Dell explained the purpose of the ordinance to protect the village from parking on village utilities.

Trustee Brown motioned, and Trustee Basinski seconded for the Board to approve Ordinance 16-10 prohibiting parking on unimproved surfaces within the Village. Trustees voting "Aye", Cleveland, Brown, Phillips, Foster, and Basinski. Trustees voting "Nay" Dixon. After an affirmative vote, the motion carried.

Discussion was held regarding an Ordinance changing the noise guidelines to establish hours for outside noise. Further consideration of this ordinance was tabled until the next meeting for the board members to review.

Discussion was tabled for executive session regarding an Ordinance for establishing a fee agreement and contract with Boyle and Brasher for Village legal services.

Discussion was held regarding police officers taking cars home. President Dell said that the insurance company was contacted and gave guidelines of a policy that needs to be prepared and agreed with the

police union.

Discussion was held regarding the need for another street light on Diana Drive. President Dell will contact Ameren to get a quote for adding the light.

Discussion was held regarding the annual renewal of the Village Risk Management Insurance. The Village went out for bids and didn't receive any response from one company and was notified that another declined to provide a bid. Discussion was held regarding Min/Max and alternate payment options.

Trustee Brown motioned, and Trustee Phillips seconded for the Board to board to accept the bid from IMLRMA for 2017 Risk Management Insurance renewal, selection the Min/Max 1-time early payment option, and paying by the end of the month. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the need to pay the Sewer Plant improvement project pay estimate #8 in the amount of \$44,734.89.

Trustee Foster motioned, and Trustee Basinski seconded for the Board to make the Sewer Plant project payment #8 in the amount of \$44,734.89. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the need to set a special meeting to review the Village annual financial audit results.

Trustee Brown motioned, and Trustee Cleveland seconded for the Board to set a special Audit Review meeting for 11/15/2016 at 6:00 P.M. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Committee Reports:**

Sewer Committee Chairperson Foster discussed status of the Sewer Plant project complete other than installation of 2 signs, final payment will be requested soon, status of receiving and installing the new portable emergency generator, weekend security concern with the sliding gate being left open and gathering bids to consider an electric opening gate, and working with the EPA.

Finance/Ordinance Committee Chairperson Brown had nothing additional to report.

Water Committee Chairperson Basinski discussed installing the new water meter at the plant being completed, a leak with the new roof being repaired, an estimate of \$50K-\$60K to do the remainder of the roof, status of the Main Street alley water main replacement project, an issue with a well house being damaged, a notice from IPS for payroll approval, and questions on collecting outstanding trash and abatement bills.

Gas/Parks Committee Chairperson Phillips discussed Dennis going for Gas Training, not being about to do our Gas project fence project because IDOT knocked their fence down in mowing, adding back in the Gas Franchise fee to help fund an additional police officer, plans for trying to keep the park open past 11/15 due to the warm weather, the date and time of the upcoming Park committee meeting, the Tree Lighting event date, and explained Park grants and funding.

Public Safety Committee Chairperson Cleveland discussed plans for meeting with the Chief after he returns.

Street Committee Chairperson Dixon discussed salt prices quoted for this year being significantly less than last year.

**Zoning/Planning Board:** None.

**Other Business:** Trustee Basinski motioned, and Trustee Foster seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation. Trustees voting “Aye,” Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Executive Session began at 7:54 P.M. Executive Session concluded at 8:44 P.M.

Discussion was held regarding handing off abatement notices to Boyle and Brasher to see what options they have for collecting past due amounts.

Trustee Basinski motioned, and Trustee Cleveland seconded for the Board to approve Ordinance 16-13 establishing a fee agreement for legal services with Boyle Brasher. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding the need to establish the annual abatement of taxes for a \$950MM bond.

Trustee Brown motioned, and Trustee Phillips seconded for the Board to approve Resolution 16-04 establishing the annual abatement of taxes for the \$950MM bond. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

***Adjournment Time:*** With nothing further to come before the board, Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to adjourn the meeting. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Meeting adjourned at 8:50 P.M.

***Mark Nadler, Clerk***