

***September 19, 2016***

**Open Time:** The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 19<sup>th</sup> day of September at the Dupo Village Hall. The regular meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

**Roll Call:** Trustees answering roll call for the regular meeting were: Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustee(s) Absent: None. There being a quorum present, President Dell declared the regular meeting open for business. Others in attendance: Clerk Nadler, Attorney Swartwout, Treasurer Holzhauer, Gil Cooper, Sergeant Kevin Smith, Michelle Dillon, Sue Link, Ben Kenner, and Officer Ryan Corbin.

**Communications:** None.

**Approve Minutes of Previous Meeting:** Trustee Foster motioned, and Trustee Dixon seconded for the Board to approve the regular and executive session minutes from the regular meeting of September 6, 2016, as presented, regular and executive session minutes from the special meeting of September 12, 2016, with modifications to the wording of the new hire purpose, with executive session minutes to be destroyed after 18 months. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Bills:** Trustee Phillips motioned, and Trustee Cleveland seconded for the Board to approve the bills, as presented. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Public Address Board:** Sue Link and Michelle Dillon addressed the board regarding deteriorating building next to Sue's Salon on Main Street. They presented pictures of the building condition, concerns with the rodents, concerns with permits, concerns with interior conditions, what can be remediated, and Village enforcement. President Dell addressed questions regarding maintenance and occupancy. Trustees and the attorney asked follow up questions.

**Old Business:** Discussion regarding contracts and personnel were tabled for executive session.

Discussion was held by Trustee Foster regarding status of the Sewer

Plant repairs being nearly complete other than moving meters and checking off the punch list.

Discussion was held regarding finalizing the updates to Chief Keys contract, trash bids out for next meeting, and waiting on information on the WIL street light.

**New Business:** Discussion was held regarding costs and concerns with bond excavating requirements. The requirement is in the Street code, but also already allows for the village to waive or reduce the bond.

Trustee Brown motioned, and Trustee Foster seconded for the Board to reduce the excavation bond to \$35,000 for Amtek Plumbing, on a one-time basis, with the stipulation that they also provide an insurance certificate also naming us as additional insured. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding the lighting on the new Cayenne Express lot that was illuminating the neighboring residential properties. The owner has turned off the lights until his engineer can adjust the direction.

**Committee Reports:**

Sewer Committee Chairperson Foster discussed status of the Sewer Plant repair work.

Finance/Ordinance Committee Chairperson Brown discussed picking back up evaluation of the Personnel Code book and then setting another committee meeting to finalize the draft.

Water Committee Chairperson Basinski discussed status of roof repair delays at the Water Plant.

Gas/Parks Committee Chairperson Phillips discussed status of preparation for the Chili Cookoff / Fall Festival and the annual Class Reunion at the park this weekend.

Public Safety Committee Chairperson Cleveland discussed the letter of recommendation from Chief Keys to promote Officer Michael Sullivan to Full-time officer, from probationary officer, having successfully completed all requirements.

Trustee Cleveland motioned, and Trustee Phillips seconded for the Board to promote Officer Michael Sullivan to full-time officer, effective 8/25/2016. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips,

Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding the max tow release regarding potential State changes. Attorney Swartwout made recommendations to the board based on current legal litigation considerations. This was tabled until next meeting for the Attorney to propose wording for the board. Discussion was also held regarding street complaints about 9<sup>th</sup> and Godin and a tree trimming concern.

Street Committee Chairperson Dixon discussed meeting with Craig Hartman to evaluate the work need at Lindeman and 2<sup>nd</sup> Street.

Treasurer Holzhauser discussed sewer rates and police fees that can be collected for local charges but would require requesting to be reimbursed.

**Zoning/Planning Board:**

**Other Business:** Trustee Brown motioned, and Trustee Basinski seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation. Trustees voting “Aye,” Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Executive Session began at 7:39 P.M. Executive Session concluded at 8:05 P.M.

Discussion was held regarding legality of parking of commercial vehicles in a driveway if it is within appropriate weight limits of the village. Discussion was held regarding the Main Street property discussed in Public Address the board.

**Adjournment Time:** With nothing further to come before the board, Trustee Brown motioned, and Trustee Cleveland seconded for the Board to adjourn the meeting. Trustees voting “Aye,” Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Meeting adjourned at 8:10 P.M.

***Mark Nadler, Clerk***