

***May 2, 2016***

**Open Time:** The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 2<sup>nd</sup> day of May at the Dupo Village Hall. The regular meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

**Roll Call:** Trustees answering roll call for the regular meeting were: Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustee(s) Absent: None. There being a quorum present, President Dell declared the regular meeting open for business. Others in attendance: Clerk Nadler, Attorney Peebles, Gil Cooper, Officer Michael Sullivan, Jenna Goodrich, and Jessica Govic.

**Communications:** Clerk Nadler read correspondence regarding an IDOT Outdoor Advertising permit. Trustee Basinski motioned, and Trustee Foster seconded for the Board to put the communications on file. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

**Approve Minutes of Previous Meeting:** Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to approve the regular and executive session minutes from the regular meeting of April 18, 2016, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

**Bills:** Discussion was held regarding clothes being purchased for employees, the IEPA sewer payments and a TIF agreement payment. Trustee Phillips motioned, and Trustee Cleveland seconded for the Board to approve the bills, as presented. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

**Public Address Board:** Officer Mike Sullivan addressed the board regarding Shop-With-A-Cop event and closing the street this coming weekend.

**Old Business:** Discussion regarding contracts and personnel were tabled for executive session.

Discussion was tabled regarding hiring of part-time police officers but will need to be done next meeting in order to get candidates submitted for the part-time academy.

Discussion was held regarding the backhoe repair bid waiting on H&M.

**New Business:**

Discussion was tabled regarding contracts, and personnel.

Jenna Goodrich and Jessica Govic from Arthur J. Gallagher addressed the board regarding their Municipal Risk Insurance options that they can offer. They requested the opportunity for quoting rates for the Village and gave background on their company and options. The board told them that they would like to receive a quote.

Discussion was held regarding phone changes to move to CenCom for \$1605.30.

Trustee Phillips motioned, and Trustee Cleveland seconded for the Board to approve the quote for \$1605.30 to make the phone system changes to cut over to Cen Com, to be paid from Police. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding a study of sewer rates and determining the proposed increase for the Village of Dupo.

Trustee Foster motioned, and Trustee Cleveland seconded for the Board to consider a 16% Sewer rate increase, with an annual 1% increase to be considered and abated if not needed, with a public hearing to be held at 6:45 PM on 5/16/2016 before the next regular board meeting. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding effort and material costs for relocating the Water and Sewer fence to ease property maintenance, cutoff public access, and make a common shared entrance gate.

Trustee Foster motioned, and Trustee Basinski seconded for the Board to accept the bid from Belleville Fence to move the water and sewer fence for \$9,440, to be split between Water and Sewer departments. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Committee Reports:**

Sewer Committee Chairperson Foster discussed status of the Sewer plant repair project

Finance/Ordinance Committee Chairperson Brown discussed the new office manager, Kara Franey, started today, and United Systems cost estimates for approximately \$3,600 for training.

Water Committee Chairperson Basinski discussed status of permit requests, a notice about water requirement changes, and water test result expectations.

Gas/Parks Committee Chairperson Phillips discussed the Gas Safety meeting on 6/13/2016 at 6:30 PM, an out of town gas meeting on 6/14/2016, the need to add a net on the basketball court at the Park, status of planning for the annual 4<sup>th</sup> of July picnic, and status of the grant work at the park for pouring a concrete pad and building a mulch bin.

Public Safety Committee Chairperson Cleveland had nothing to report.

Street Committee Chairperson Dixon discussed bid status for the 5<sup>th</sup> Street grant, the need for a special meeting on May 9<sup>th</sup> to approve the low bid at 5:00 PM, and notice of receiving additional grant funds.

Trustee Dixon motioned, and Trustee Brown seconded for the Board to hold a special meeting on 5/9/2016 at 5:00 PM to accept 5<sup>th</sup> Street Grant bids. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Zoning/Planning Board:** Discussion was held regarding quarry building being planned, and the installation of the elevator at the Senior housing.

**Other Business:** Trustee Foster motioned, and Trustee Basinski seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Executive Session began at 7:51 P.M. Executive Session concluded at 8:53 P.M.

Discussion was held regarding hiring of part-time help.

Trustee Phillips motioned, and Trustee Basinski seconded for the Board to hire 6 summer help with 2 being paid from Gas (Brandon and Colin

Roth), 1 each from Admin (Julie Schneider), Street (Nick Meagher), and Park (Austin Frances), and 1 split between Sewer and Water (Ken Spisak), with pay being \$7.75 for anyone under 18, and \$8.25 for anyone 18 or older. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding consideration of an extension to the Dupo Marine TIF agreement to allow Dupo Marine to go forward with the project even though the project wasn’t started in the timeline agreed in the original agreement. This will be added to the next agenda.

**Adjournment Time:** With nothing further to come before the board, Trustee Brown motioned, and Trustee Cleveland seconded for the Board to adjourn the meeting. Trustees voting “Aye,” Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Meeting adjourned at 8:58 P.M.

***Mark Nadler, Clerk***