

April 4, 2016

Open Time: The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 4th day of April at the Dupo Village Hall. The regular meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

Roll Call: Trustees answering roll call for the regular meeting were: Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustee(s) Absent: None. There being a quorum present, President Dell declared the regular meeting open for business. Others in attendance: Clerk Nadler, Attorney Peebles, Treasurer Holzhauser, Sargent Kevin Smith, Brad Penet, Steve Adams, Keith Moran, and Gil Cooper.

Communications: Clerk Nadler read correspondence regarding a cell site inquiry, a thank you note from the Horn family, and a St. Clair County tax assessment notice for the 317 Louisa property being reduced. Attorney Peebles will look into why the property was not fully exempted due to being a public property. Trustee Basinski motioned, and Trustee Foster seconded for the Board to put the communications on file. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Approve Minutes of Previous Meeting: Trustee Basinski motioned, and Trustee Cleveland seconded for the Board to approve the regular and executive session minutes from the regular meeting of March 21, 2016, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting “Aye”, Cleveland, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. Trustees voting “Abstain”, Brown. After an affirmative vote, the motion carried.

Trustee Brown motioned, and Trustee Foster seconded for the Board to approve the regular and executive session minutes from the special meeting of March 31, 2016, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Bills: Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to approve the bills, as presented, borrowing \$40,000 from TIF to pay Sewer bills and payroll, to be repaid as soon as funds become available. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips,

Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Public Address Board: Steve Adams with Bernardi Securities presented the board with bond closing information, set to close on Thursday, 4/7/2016. A packet of information was given to and covered with the board.

Old Business: Discussion regarding contracts and personnel were tabled for executive session.

Discussion was held with Keith from Moran Economic Development regarding the Joint Cooperation Agreement with the City of Columbia. Keith presented a boundary picture, including current and proposed future boundaries for currently unincorporated areas, and discussed the next step as a need for creation of a boundary agreement.

New Business: Discussion was tabled regarding personnel, contracts, and litigation.

Discussion was held regarding a new shifter assembly needed for the #9 dump truck.

Trustee Dixon motioned, and Trustee Basinski seconded for the Board to repair Dump Truck #9 split from Water, Sewer, Gas and Streets for \$3,659.81. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding whether the Village is going to do the Summer Help program again this year and confirmed moving forward with 5 maximum to be hired, to be paid from Water, Streets, Park, and 2 from Gas.

Trustee Phillips motioned, and Trustee Basinski seconded for the Board to approve moving forward with hiring up to 5 Summer Help workers, with names to be determined later, being paid from Water, Street, Park and 2 from Gas departments. Trustees voting “Aye”, Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting “Nay”, none. After an affirmative vote, the motion carried.

Discussion was held regarding the need for a stop sign at 2nd and Mousette. Village code already had ordinance 5-17 listed to put a stop sign at that location so no further action is needed to put up the signs.

Committee Reports:

Sewer Committee Chairperson Foster discussed status of the Sewer Plant repair project.

Finance/Ordinance Committee Chairperson Brown discussed working on replacing the office workers that have given their notices.

Water Committee Chairperson Basinski discussed status of permit applications for water projects.

Gas/Parks Committee Chairperson Phillips discussed calling a committee meeting for the new Park Building project, and a reminder about the upcoming Gas Emergency meeting coming up in June.

Public Safety Committee Chairperson Cleveland discussed part-time police graduation coming up, and the receipt of 2 bids for the carport project. The Village will try and get another bid and then open them at the next meeting.

Street Committee Chairperson Dixon had nothing to report.

Treasurer Holzhauser discussed the need to specify the different Sewer projects on bills so that the funds can be noted appropriately and correct reimbursements can be properly documented. A notice of IEPA2 should be put on invoices for the new project. She also reminded the board that the end of the fiscal years is coming up and to get invoices from the year submitted.

Zoning/Planning Board:

Other Business: Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Executive Session began at 7:43 P.M. Executive Session concluded at 8:53 P.M.

Discussion was held regarding office staffing and hiring.

Trustee Brown motioned, and Trustee Basinski seconded for the Board to approve making a counter offer to a potential office manager candidate. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried.

Trustee Brown motioned, and Trustee Foster seconded for the Board to promote Scharmayne Lanterman to the position of Secretary 1 effective with the first day of the next pay period. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Trustee Brown motioned, and Trustee Basinski seconded for the Board to hire Debbie Schultz back as an at-will part-time employee at \$19.53/hr. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the need to hire a part-time police officer.

Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to hire Brad Penet as a part-time police officer at \$14.00/hr. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding potentially using a Summer Help worker at in the office if it would be helpful.

Adjournment Time: With nothing further to come before the board, Trustee Brown motioned, and Trustee Phillips seconded for the Board to adjourn the meeting. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Meeting adjourned at 8:58 P.M.

Mark Nadler, Clerk