

November 16, 2015

Open Time: The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 16th day of November at the Dupo Village Hall. The regular meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

Roll Call: Trustees answering roll call for the regular meeting were: Brown, Dixon, Phillips, and Foster. Trustee(s) Absent: Cleveland, and Basinski. There being a quorum present, President Dell declared the regular meeting open for business. Others in attendance: Clerk Nadler, Attorney Peebles, Treasurer Holzhauer, Sean Flynn, Stephen Adams, Matt Hamilton, Dixie Hornbuckle, and Jule Levin.

Trustee Phillips motioned, and Trustee Foster seconded for the Board to excuse Trustee's Cleveland and Basinski. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Communications: Clerk Nadler read correspondence. Trustee Foster motioned, and Trustee Phillips seconded for the Board to put the communications on file. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Approve Minutes of Previous Meeting: Trustee Brown motioned, and Trustee Dixon seconded for the Board to approve the regular and executive session minutes from the regular meeting of November 2, 2015, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Bills: Trustee Brown motioned, and Trustee Phillips seconded for the Board to approve the bills, as presented. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Public Address Board: Dixie Hornbuckle addressed the board regarding interest in annexation of 2000 N. 6th Street into the Village of Dupo. Attorney Peebles gave her a request to fill out and submit for consideration at the next meeting. Jule Levin addressed the board regarding work to be done on Industrial Drive. President Dell reported that we are waiting on funding approval from the Federal TIPS Grant. Jule Levin also addressed the board regarding water retention concerns with a proposed development by CA Jones on WIL Road.

Old Business: Discussion regarding contracts and personnel were tabled for executive session.

Discussion was held regarding the need for a committee meeting for review of the personnel code book.

New Business: Discussion was held regarding approval of the Bernardi Security Engagement Letter. Engagement fees and terms of the agreement were discussed.

Trustee Foster motioned, and Trustee Phillips seconded for the Board to approve the Bernardi Securities engagement letter for bond issuance for the Sewer Plant project. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding Resolution 15-14 approval of the Gilmore Bell Engagement Letter. Engagement fees and terms of the agreement were discussed.

Trustee Foster motioned, and Trustee Phillips seconded for the Board to approve Resolutions 15-14 approving the engagement letter of Gilmore Bell as Bond Counsel for the Sewer Project bond issuance. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding Ordinance 15-08 authorizing the issuance of General Obligation Bonds. This ordinance causes a legal notice to be published, which begins a 30 day notification period. Marketing of bonds will be done later after the 30 day waiting period and final costs are determined.

Trustee Foster motioned, and Trustee Phillips seconded for the Board to approve Ordinance 15-08 Authorizing the Issuance of General Obligation Bonds not to exceed \$3MM, for the Sewer Plant project. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the need to approve the annual Abatement Resolutions for outstanding bond debt.

Trustee Foster motioned, and Trustee Phillips seconded for the Board to approve Resolution 15-15 to abate tax collection for the \$1.2MM outstanding General Obligation Bonds. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Trustee Foster motioned, and Trustee Phillips seconded for the Board to approve Resolution 15-16 to abate tax collection for the \$950,000 outstanding General Obligation Bonds. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Matt Hamilton presented an FMLA request for using sick and unpaid time off totaling 2 weeks after the birth of his child.

Trustee Phillips motioned, and Trustee Brown seconded for the Board to accept the FMLA request from Matt Hamilton. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding Subway business license request received from Roya Moshiri from Healthy Meal Creations Inc.

Trustee Phillips motioned, and Trustee Foster seconded for the Board to issue a business license

to Roya Moshiri for Healthy Meal Creations Inc, DBA Subway. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Committee Reports:

Sewer Committee Chairperson Foster discussed status of concrete pit work.

Finance/Ordinance Committee Chairperson Brown discussed working with Stephanie on getting the IPS Payroll system documents prepared and submitted.

Water Committee member Phillips discussed the Water plant in need of a new roof and obtaining bids, and status of a water tank.

Gas/Parks Committee Chairperson Phillips discussed tabling of Park Grant bids, the need for tree removal and trimming, and the need to add 2 8' x 9' doors on the park shed, with sliding hardware, and the recommendation from the Gas engineer to consider buying Gas futures.

Trustee Phillips motioned, and Trustee Foster seconded for the Board to approve Top Notch Tree Service to remove and trim trees at the park for \$2,500. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Trustee Phillips motioned, and Trustee Foster seconded for the Board to approve Tom's Building to construct and install 2 – 8'x9' Park shed doors for \$2,500. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Public Safety Committee member Dell presented the Public Safety Report, status of the rollout of the new system, and the need for an additional dispatcher that we are waiting on a new application to be submitted. The Public Safety Committee needs to have a meeting to discuss the budget and spend. President Dell is gathering information from other municipalities.

Street Committee Chairperson Dixon discussed 2016 MFT Resolution that needs to be approved prior to 12/1/2015 for \$467,767.13.

Trustee Dixon motioned, and Trustee Brown seconded for the Board to approve the 2016 MFT Resolution for \$467,767.63. Trustees voting "Aye", Brown, Dixon, Phillips, and Foster. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Zoning/Planning Board:

Other Business: Trustee Brown motioned, and Trustee Foster seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation. Trustees voting "Aye," Brown, Dixon, Phillips, and Foster. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Executive Session began at 8:11 P.M. Executive Session concluded at 8:25 P.M.

Discussion was held regarding the Bernardi Security request to refinance old debt. The village does not want to pursue this.

Adjournment Time: With nothing further to come before the board, Trustee Foster motioned, and Trustee Brown seconded for the Board to adjourn the meeting. Trustees voting “Aye,” Brown, Dixon, Phillips, and Foster. Trustees voting “Nay,” none. After an affirmative vote, the motion carried. Meeting adjourned at 8:26 P.M.

Mark Nadler, Clerk