

***September 21, 2015***

**Open Time:** The Board of Trustees of the Village of Dupo, Illinois, met for a regular board meeting on the 21<sup>st</sup> day of September at the Dupo Village Hall. The regular meeting was called to order at 7:00 P.M. Pledge of allegiance was conducted.

**Roll Call:** Trustees answering roll call for the regular meeting were: Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustee(s) Absent: None. There being a quorum present, President Dell declared the regular meeting open for business. Others in attendance: Clerk Nadler, Treasurer Holzhauser, Gil Cooper, and Craig Hartman.

Attorney Peebles joined the meeting at 8:02 PM.

**Communications:** None.

**Approve Minutes of Previous Meeting:** Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to approve the regular and executive session minutes from the regular meeting of September 8, 2015, as presented, with executive session minutes to be destroyed after 18 months. Trustees voting "Aye", Cleveland, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. Trustees voting "Abstain", Brown. After an affirmative vote, the motion carried.

Trustee Basinski motioned, and Trustee Foster seconded for the Board to approve the regular session minutes from the special meeting of September 14, 2015, as presented, with executive session minutes to remain sealed due to pending litigation. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Bills:** Discussion was held regarding car repair bill from Charlie's Carstar. Discussion was held regarding the John Deere tractor repair. Discussion was held regarding the repairs on the bucket truck. Trustee Basinski motioned, and Trustee Cleveland seconded for the Board to approve the bills, as presented. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**Public Address Board:** None.

**Old Business:** Discussion regarding contracts and personnel were tabled



for executive session.

Discussion was held regarding the IPS Payroll System proposal, steps that would need to be taken from the Village to implement, buy in and support needed from the employees, modules recommended, and target date for implementation.

Trustee Brown motioned, and Trustee Basinski seconded for the Board to approve the contract with IPS payroll, including the HR module, for a 1/1/2016 implementation. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the Village Credit Card approved at the last meeting. Mayor Dell confirmed this would be with Regions Bank, at \$5000 limit, would require a PO attached for use, and board member approval for use.

Trustee Phillips motioned, and Trustee Cleveland seconded for the Board to approve the Village of Dupo to obtain a \$5,000 limit Credit Card from Regions Bank, to be kept at the office and only released for use with Board member approval. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

**New Business:** Discussion was tabled regarding contracts.

Discussion was held regarding the Hick's Warehouse TIF agreement and resolution, up to 10 years and \$99,000 maximum, with a 5 year minimum occupancy of the site.

Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to approve Resolution 15-11 establishing a TIF agreement with Hick's Warehouse, with a \$99,000 maximum payout over 10 years for TIF eligible expenses, with a 5 year minimum occupancy. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the Dupo Marine TIF agreement and resolution, up to 10 years and \$50,000 maximum.

Trustee Cleveland motioned, and Trustee Basinski seconded for the Board to approve Resolution 15-12 establishing a TIF agreement with Dupo Marine, with a \$50,000 maximum payout over 10 years for TIF



eligible expenses. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding a TIF proposal for culverts and catch basins @ Metro Sweeping for \$5,728.35, to be paid out of TIF, with work being completed by Village employees.

Trustee Dixon motioned, and Trustee Phillips seconded for the Board to approve a culvert and catch basin project, to be paid out of TIF for Transpoint Drive, with work being done by the Village, totaling \$5,728.35. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the Alarm24 bid for 13 camera's to be installed at the Village shop, to be split by Street and Gas departments, and pricing out a secure box.

Trustee Phillips motioned, and Trustee Dixon seconded for the Board to accept the bid for \$6,511 for cameras at the shop, to be split between Gas and Street. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding authorizing the Dupo Fire Department to destroy surplus property, the house, at the park.

Trustee Phillips motioned, and Trustee Basinski seconded for the Board to approve the Dupo Fire Department to destroy surplus property, the house at the park. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

#### **Committee Reports:**

Sewer Committee Chairperson Foster discussed regarding the storm water pumps needed, and employee released and back to work.

Trustee Foster motioned, and Trustee Basinski seconded for the Board to approve purchase of sewer pumps for \$10,745.33, to be paid from TIF and repaid from funds from the Sewer EPA upgrade project when they come available. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.



Finance/Ordinance Committee Chairperson Brown discussed upgrading the phone system at the Village office due to lack of extensions, only 1 voice mail box, limit of only 2 lines, no current capability to leave messages for incoming calls, and other issues with the current system.

Trustee Brown motioned, and Trustee Basinski seconded for the Board to approve upgrading the Village phone system with Harrisonville Telephone Company for \$6,289.80. Trustees voting "Aye", Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay", none. After an affirmative vote, the motion carried.

Discussion was held regarding the draft audit and the need for a special meeting to review the audit results. A special Finance meeting will be held on 10/7/2015 at 5:30 PM. Discuss was also held regarding filling out the budget in order to complete the annual appropriations.

Water Committee Chairperson Basinski discussed the need for a water truck that will be put on the next agenda, the need to have the water tank at the quarry inspected for repairs, and follow up discussion with Steve regarding the resident request for water service at the last meeting.

Gas/Parks Committee Chairperson Phillips discussed Gas employees attending the gas line safety conference, status of the Chili Cookoff, activities at the park this weekend, and moving the October Park meeting to allow more time before the Fall Festival.

Public Safety Committee Chairperson Cleveland had nothing to report.

Street Committee Chairperson Dixon discussed obtaining salt prices later this week.

#### **Zoning/Planning Board:**

**Other Business:** Trustee Basinski motioned, and Trustee Cleveland seconded for the Board to enter into Executive Session to discuss personnel, contracts, and possible litigation. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Executive Session began at 8:15 P.M. Executive Session concluded at 9:15 P.M.

Discussion was held regarding and arbitration agreement, declaring surplus property, and the need for a picture ID resolution.

**Adjournment Time:** With nothing further to come before the board, Trustee Phillips motioned, and Trustee Brown seconded for the Board to

adjourn the meeting. Trustees voting "Aye," Cleveland, Brown, Dixon, Phillips, Foster, and Basinski. Trustees voting "Nay," none. After an affirmative vote, the motion carried. Meeting adjourned at 9:17 P.M.

***Mark Nadler, Clerk***